



DEPARTMENT OF THE ARMY
UNITED STATES ARMY STUDENT DETACHMENT
5450 STROM THURMOND BOULEVARD, ROOM 244
FORT JACKSON, SOUTH CAROLINA 29207

ATMT-LTB-SD

31 May 2019

MEMORANDUM FOR All personnel permanently assigned and/or attached to the
United States Army Student Detachment (USASD)

SUBJECT: Policy Memorandum #20 – Awards

1. References: AR 600-8-22, Military Awards
2. It is the intent of this command that Soldiers be awarded for meritorious service or achievement. The following guidelines will be used to recognize outstanding performance:
 - a. Recommendations for awards must be based on specific achievements.
 - b. The conduct of the Soldier both on/off duty must be considered along with duty performance.
 - c. Awards for meritorious service (retirement or end of assignment) will be based on the Soldier's level of responsibility and manner of performance, not on rank.
 - d. Awards are a privilege, not a right.
 - e. Any event used to justify a previous achievement award will not be used on the subsequent award for ETS or PCS; however, they can be used for retirement awards.
3. **Permanently assigned USASD Staff located at Fort Jackson - Awards must be submitted to the unit NLT the days prescribed below from the presentation date.**
 - a. Letters of Appreciation or Commendation 7 days
 - b. Certificate of Achievement 7 days
 - c. Army Achievement Medal 30 days
 - d. Army Commendation Medal 60 days
 - e. Meritorious Service Medal 120 days
 - f. Legion of Merit 150 days

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4. USASD Students –

- a. Attending school/universities, training with industry, and other broadening opportunities is a privilege whose reward is the successful completion of the training program, or obtaining the desired degree (Bachelors, Masters, or PhD).
 - b. Students participating in the Foreign Area Officer-In-Regional Training whose good standing (i.e. not flagged for suspension of favorable actions) has been verified with USASD Command by their region's Army Senior Leadership is authorized to process the PCS award through that command.
 - c. Students participating as fellows reporting to Army Senior Leaders in Washington D.C. or others alike whose good standing (i.e. not flagged for suspension of favorable actions) has been verified with USASD Command by their Army Senior Leadership is authorized to process the PCS award through that command.
5. The point of contact for this memorandum is the undersigned at (803) 751-5305.


ANGELICA E. LAMBERTI
CPT, AG
Commanding