



DEPARTMENT OF THE ARMY
UNITED STATES ARMY STUDENT DETACHMENT
5450 STROM THURMOND BOULEVARD, ROOM 244
FORT JACKSON, SOUTH CAROLINA 29207

ATMT-LTB-SD

25 October 2017

MEMORANDUM FOR All personnel permanently assigned and/or attached to the United States Army Student Detachment (USASD)

SUBJECT: Policy Memorandum #18 – **Gainful Employment**

1. References:

- a. AR 621-1, Training of Military Personnel at Civilian Institutions
- b. AR 600-8-10, Leaves and Passes
- c. The Joint Federal Travel Regulations (JFTR), Volume 1, Uniformed Service Members, Chapter 5, (<http://www.defensetravel.dod.mil/site/travelreg.cfm>)

2. Gainful employment is a temporary duty assignment granted to students transitioning from one USASD-sponsored program to another USASD-sponsored program for more than 30 days, meaning the student's parent organization will remain with the USASD. Gainful employment is not to be used to stay in USASD upon completion of student program for any extended period for any reason. Students must PCS to next duty location upon completion of student program. **Requests that do not fall within these parameters will not be approved.**

3. Gainful employment will not serve the purpose of saving accrued leave or maintaining station allowances. If a student has use-or-lose leave, they will be required to take a determined amount of chargeable leave days to fulfill the Army's policy on use-or-lose prior to starting gainful employment. **Extensions for gainful employment will not be approved.** Gainful employment is a privilege, not a right.

4. Requests for gainful employment in must be submitted via Chief, Advanced Education Programs Branch, Human Resource Service Center, Fort Knox, KY 40122 prior to be considered for approval/disapproval by the Commander, USASD. For up to date information visit the U.S. Army Human Resource Command website at <https://www.hrc.army.mil/Officer/Officer%20Advanced%20Education%20Programs>.

5. The point of contact for this memorandum is the undersigned at (803) 751-5305.

ALEJANDRA D. PEACH
CPT, AG
Commanding