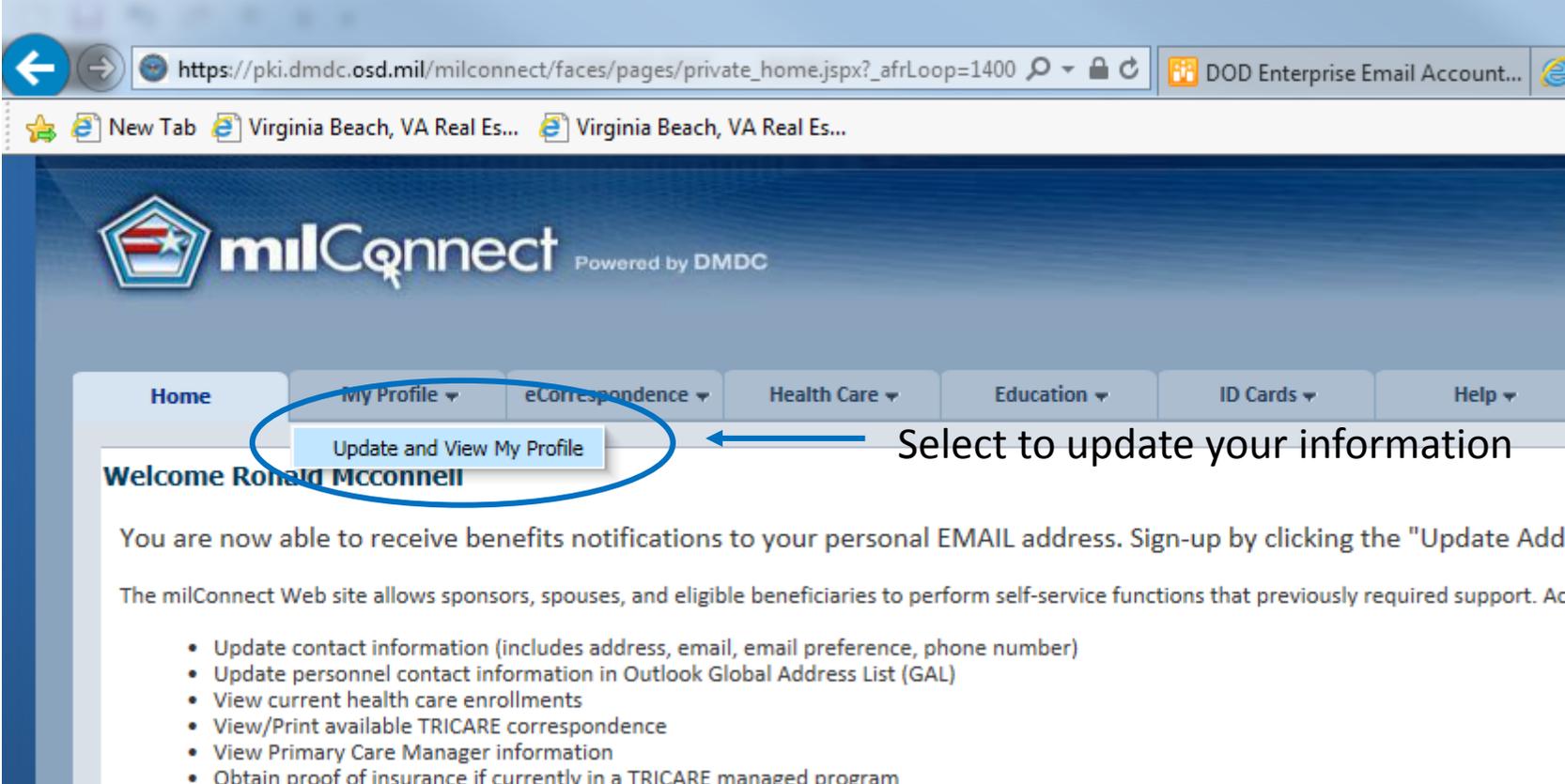


Update MILCONNECT to Prevent GAL and DOD Enterprise Email (DEE) Issues

Link: https://www.dmdc.osd.mil/milconnect/faces/index.jspx?_afLoop=6458079091622054&_afWindowMode=0&_adf.ctrl-state=licy42vu7_9

- Once you are logged in, update your profile as pictured in the following screen shots. It is important that you select “United States Army Training and Doctrine Command” as your sub-organization. If you don’t, your DEE will be downgraded to an Army Basic account (512MB) instead of TRADOC business class (4GB)



The screenshot shows a web browser window with the URL https://pki.dmdc.osd.mil/milconnect/faces/pages/private_home.jspx?_afLoop=1400. The browser tab is titled "DOD Enterprise Email Account...". The page header features the "milConnect" logo with the text "Powered by DMDC". A navigation menu includes "Home", "My Profile", "eCorrespondence", "Health Care", "Education", "ID Cards", and "Help". The "My Profile" menu is expanded, showing the option "Update and View My Profile", which is circled in blue. A blue arrow points from the text "Select to update your information" to this option. Below the navigation menu, the page displays a welcome message: "Welcome Ronald Mcconnell". A notification states: "You are now able to receive benefits notifications to your personal EMAIL address. Sign-up by clicking the 'Update Add...". Below this, a list of services is provided:

- Update contact information (includes address, email, email preference, phone number)
- Update personnel contact information in Outlook Global Address List (GAL)
- View current health care enrollments
- View/Print available TRICARE correspondence
- View Primary Care Manager information
- Obtain proof of insurance if currently in a TRICARE managed program

Personal Information RET **CIV** ← Should be Mil tab for most of you

Personnel Status

Persona Type: Civilian
DoD Association: DoD/Uniformed Service Civil Service employee
Administrative Organization: USA
Duty Organization: United States Army ▾
Duty Suborganization: United States Army Training and Doctrine Command ▾ ← Select drop down
Office Symbol: ATIM-O
Job Title: IT Specialist
Duty Installation/Location: Joint Base Langley-Eustis, VA (incl. Felker AAF) ▾
Building:
Room:
Begin Date: 2005-03-21
Projected End Date: Unknown
Pay Grade: General Schedule 13

ct Powered by DMDC

eCorrespondence ▾ Heal

Personal Information

Personnel Status

Persona Type: --120th Infantry Brigade
DoD Association: --166th Aviation Brigade
Administrative Organization: --181st Infantry Brigade "Eagle"
Duty Organization: --189th Infantry Brigade "Bayonet"
Duty Suborganization: --191st Infantry Brigade
Office Symbol: --402nd Field Artillery Brigade
Job Title: --479th Field Artillery Brigade
Duty Installation/Location: ----- SMDC / ARSTRAT -----
Building: United States Army Space and Missile Defense Command
Room: --1st Space Brigade
Begin Date: --100th Missile Defense Brigade
Projected End Date: --Space and Missile Defense Technical Center
Pay Grade: --Space and Missile Defense Battle Lab
Persona Username: --Space and Missile Defense Acquisition Center

----- TRADOC -----
United States Army Training and Doctrine Command
--TRADOC Army Capabilities Integration Center
----TRADOC ARCIC Deputy Chief of Staff
----TRADOC ARCIC Analysis and Integration Directorate
----TRADOC ARCIC Brigade Modernization Command (BMC)
----TRADOC ARCIC Concept Development and Learning Directorate (CDLD)
----TRADOC ARCIC Force Design Directorate (FDD)
----TRADOC ARCIC International Army Programs Directorate (IAPD)
----TRADOC ARCIC Requirements Integration Directorate (RID)
--TRADOC United States Army Accessions Command
--TRADOC United States Army Recruiting Command
--TRADOC United States Army Cadet Command
--TRADOC Combined Arms Center
--TRADOC Combined Arms Support Command
--Defense Language Institute Foreign Language Center

Select

You can then update the remaining info; ie. Job title, Duty installation, address and phone number
Remember to hit the “submit” button at the bottom